



# OUR LADY COLLEGE OF EDUCATION

(A Christian Minority Institution)

(Approved by NCTE (1) M.Ed. - F.No. SRC / NCTE / TN / APSO6241 / M.Ed. / 392<sup>nd</sup> / 2020 / 121887

(2) B.Ed. - F.No. SRC / NCTE / TN / APSO 3023 / B.Ed. / 392<sup>nd</sup> / 2020 / 121878

NAAC Accredited with "B" Grade (CGPA of 2.89)


Our Lady Nagar, Maduravoyal, Chennai - 600 095. Phone : 044-2378 0899.

## Teachers and their responsibilities

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. Teachers are under constant scrutiny of the students and the society at large. So, it is imperative that the actual practices are in alignment with the expected conduct. A teacher's own ideals must inspire students to inculcate behaviors as laid out in the national ideals of education. The dignity of the profession further requires that the teacher be calm, patient and communicative by temperament and be amiable in disposition.

### Teachers shall:

- Adhere to a responsible pattern of conduct and demeanor expected of them by the community
- Seek to make professional growth continuous through study and research
- Express free and frank opinion by participation at professional meetings, seminars, conferences, etc., towards the contribution of knowledge
- Maintain active membership of professional organizations and strive to improve education and profession through them
- Perform their duties in the form of teaching, tutorials, practical's, seminars and research work, conscientiously and with dedication
- Strictly discourage and not indulge in plagiarism and other unethical behaviors in teaching and research
- Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition
- Co-operate and assist in carrying out the functions relating to the educational responsibilities of the college, such as assisting in appraising applications for admission, advising and counselling students as well as assisting in conducting university and college examinations, including supervision, invigilation and evaluation

  
Dr. Y. STANLY SELVAKUMAR  
PRINCIPAL  
Our Lady College of Education  
Our Lady Nagar  
Maduravoyal, Chennai-95



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- Participate in extension, co-curricular and extra-curricular activities, including community service;

## With respect to Students


### • Teachers shall:

- Respect the rights and dignity of the student in expressing her/his opinion;
- Deal justly and impartially with students regardless of their religion, caste, gender, political, economic, social and physical characteristics;
- Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- Encourage students to enhance their competence and accomplishments, develop their personalities, and at the same time, contribute to community welfare;
- Inculcate scientific temper, inquisitiveness and ideals of democracy, patriotism, social justice, environmental protection and peace among students;
- Pay attention to only the attainment of the student in the assessment of merit;
- Refrain from inciting students against other students, colleagues or administration.

## With respect to Colleagues

### • Teachers shall:

- Treat other members of the profession in the same manner as they themselves wish to be treated;
- Speak respectfully to other teachers and render assistance for professional betterment;
- Refrain from making unsubstantiated allegations against colleagues to higher authorities;
- Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavor.

  
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## With respect to Authorities

### • Teachers shall:

- Discharge their professional responsibilities according to the existing rules, procedures and methods;
- Cooperate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- Cooperate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession;
- Give and expect due notice before a change of position takes place;

## With respect to Non-Teaching Staff

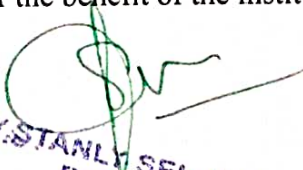
### • Teachers shall:

- Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution.
- Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.

## With respect to Guardians

### Teachers shall:

- Try to see through teachers' bodies and organizations that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

  
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