

(A Christian Minority Institution)

(Approved by NCTE (1) M.Ed. - F.No. SRC / NCTE / TN / APSO6241 / M.Ed. / 392rd / 2020 / 121887 (2) B.Ed. - F.No. SRC / NCTE / TN / APSO 3023 / B.Ed. / 392rd / 2020 / 121878 NAAC Accredited with "B" Grade (CGPA of 2.89)

Our Lady Nagar, Maduravoyal, Chennai - 600 095. Phone: 044-2378 0899.

14.07.2022

Circulars

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Environmental sustainability

Introduction

In line with our commitment to environmental sustainability and corporate social responsibility, we are implementing new green practices across our organization. This initiative aims to reduce our environmental footprint, promote resource efficiency, and foster a culture of sustainability.

Objectives

- Reduce Waste: Minimize waste generation through recycling and proper disposal methods.
- Energy Efficiency: Implement energy-saving measures to reduce our overall energy consumption.
- Sustainable Practices: Encourage practices that support environmental conservation and sustainable development.

Action Steps

- 1. Waste Management:
 - o Recycling Stations: Utilize designated recycling bins for paper, plastic, and electronic waste.
 - Paper Reduction: Adopt digital documentation to minimize paper usage.

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2. Energy Conservation:

- Lighting: Turn off lights when not in use and make use of energy-efficient lighting.
- Equipment: Power down computers and other electronic devices when not in use.

3. Sustainable Practices:

- Green Procurement: Favor products and services that are environmentally friendly.
- o **Transportation:** Promote carpooling, public transport, and use of energy-efficient vehicles.

Implementation Timeline

- Immediate Effect: Begin implementing these practices from [14.08.2022].
- Review: Regular assessments will be conducted to ensure compliance and to identify areas for improvement.

Support and Resources

Training sessions and informational materials will be provided to assist you in adopting these practices. For any questions or support, please contact [Dr. Stanley Selvakumar, 9500075917].

Conclusion

We appreciate your cooperation and commitment to making our organization more sustainable. Together, we can make a significant positive impact on the environment.

Sincerely,

STANLY SELVAKUMAN

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Policy Paper on Green Practices

1. Introduction

This policy paper outlines Our Lady College of Education 's commitment to promoting green practices within our operations. The purpose is to establish guidelines and standards that support environmental sustainability and corporate responsibility.

2. Policy Objectives

- Environmental Stewardship: Demonstrate leadership in environmental protection and resource management.
- Efficiency: Enhance operational efficiency through sustainable practices.
- Compliance: Adhere to relevant environmental regulations and standards.

3. Scope

This policy applies to all employees, departments, and facilities within Our Lady College of Education.

4. Policy Guidelines

4.1 Waste Management

- Recycling: All departments must segregate waste into recyclables and non-recyclables.
- E-Waste: Dispose of electronic waste through certified e-waste recycling programs.

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4.2 Energy Management

- Energy Audits: Conduct regular energy audits to identify areas for improvement.
- Energy Efficiency: Invest in energy-efficient technologies and practices.

4.3 Water Conservation

- Water Usage: Implement measures to reduce water consumption and prevent wastage.
- Leakage: Regularly inspect and repair leaks in the water supply system.

4.4 Green Procurement

- Sustainable Sourcing: Prioritize suppliers who demonstrate environmentally responsible practices.
- **Product Life Cycle:** Consider the environmental impact of products throughout their lifecycle.

5. Implementation and Responsibilities

- Department Heads: Oversee the implementation of green practices within their departments.
- Employees: Adhere to guidelines and actively participate in sustainability initiatives.
- Sustainability Team: Monitor progress, provide support, and report on outcomes.

6. Monitoring and Evaluation

- Regular Reviews: Conduct periodic reviews of the policy's effectiveness and make necessary adjustments.
- Reporting: Employees and departments are required to report any issues or suggestions for improvement.

7. Conclusion

This policy reflects our dedication to environmental stewardship and sets the framework for our ongoing efforts to achieve sustainability goals. We are committed to continuously improving our green practices and welcome feedback to enhance our initiatives.

Jr. Y.STANLY SELVAKUMAN PRINCIPAL Mady College of Education

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