



OUR LADY COLLEGE OF EDUCATION

Our Lady Nagar, Maduravoyal, Chennai-600 095

NAAC DVV

Criteria – 6

6.5.4 IQAC Activity Minutes

2020 - 2021



OUR LADY COLLEGE OF EDUCATION

(A Christian Minority Institution)

(Approved by NCTE (1) M.Ed. - F.No.SRC / NCTE / TN / APSO6241 / M.Ed. / 392nd / 2020 / 121887

(2) B.Ed. - F.No. SRC / NCTE / TN / APSO 3023 / B.Ed. / 392nd / 2020 / 121878

NAAC Accredited with "B" Grade (CGPA of 2.89)

Our Lady Nagar, Maduravoyal, Chennai - 600 095. Phone. 044-2378 0899

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meetings

2020-2021



Dr. Y. STANLY SELVAKUMAR
PRINCIPAL
Our Lady College of Education,
Our Lady Nagar
Maduravoyal, Chennai-600 095



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MINUTES OF THE MEETING OF IQAC HELD ON 12-6-20

Agenda:

1. Programme of the new academic year
2. Student induction program of the freshers
3. Approving IQAC funds for seminars, workshops, extensions activities
4. Organizing events in the covid scenario
5. Technical team for online learning and model training
6. Smart class rooms
7. Any other relevant matter


Members present:

1. Mrs.Suganthi T
2. Mr.K.sivakumar
3. Dr.Tellari Aruna kumari
4. Mr.Ravi
5. Mr.Mohan s
6. Mr.Mari D
7. Mr.Perumal C
8. Mr.Venkatesan J
9. Ms Chitra
10. Mrs Shanmugapriya
11. Mr.Rajendran v

Action taken Report:

1. A faculty development program on outcome based education was organized on April 2020
2. Online learning platform was subscribed in the college, students and faculties were given provisions to enroll for the courses and obtain certificate.




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3. In preparation of revised syllabus in line with the paradigm of the outcome based education was completed.


4. Online course on module titled Introduction to Module was designed and availed online through model for faculty.

Resolutions

1. IQAC recommended the management to go for ISO certification to ensure quality and benchmarking in the campus
2. It was decided to do the needful like feed backing and monitoring so the quality and performance at various levels are enhanced.
3. It was decided to organize a conference or lecture on education.
4. IQAC recommended to the college management to increase the no of smart class rooms in the college for effective learning and teaching process.
5. It was decided to apply higher education council for grant to organize an invite lecture by scientists/

G. Kalaiichelvi
IQAC Coordinator




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MINUTES OF THE MEETING OF IQAC HELD ON 10-8-20

Agenda:

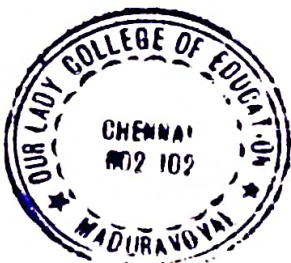
1. Feedback on curriculum
2. Green/Energy audit
3. Criteria coordinators functioning
4. Value added courses
5. Documentation and NAAC accreditation meeting
6. Evolving steps to systematic and regular document
7. Any other relevant matter


Members present:

1. Mr.Mohan s
2. Mr.Mari D
3. Mr.Perumal C
4. Mr.Ravi
5. Mr.Venkatesan J
6. Ms Chitra
7. Mrs Shanmugapriya
8. Mr.Rajendran v

Action taken Report:

1. Feedback and survey on online classes was taken from students to take corrective measures
2. Mentor mentee program for the current year was initiated with circular
- 3.Meeting of criteria coordinators was conducted in preparation for NAAC Accreditation




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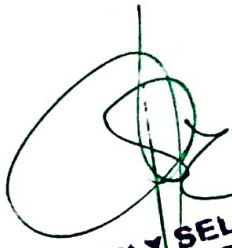
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1. Decided to conduct gender audit, Green audit, and energy audit.
2. It was decided to conduct parents feedback on performance of college
3. It was decided to organize faculty development program on intellectual property
4. it was decided to organize a FDP on mentor mentee system for the faculty by IQAC.

G. Kalaichelvi
IQAC Coordinator




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MINUTES OF THE MEETING OF IQAC HELD ON 20-01-21

Agenda:

1. Documentation and advanced profile
2. Strategic review
3. Academic and Administrative audit
4. Workshop for teaching staff
5. FDP and IPR
6. Seed money to the faculty for research
7. Any other relevant matter

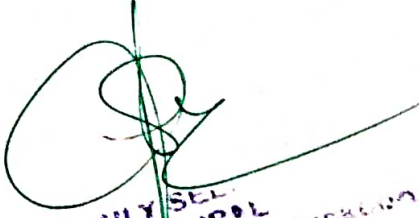
Members present:

1. Mr. Mr.Venkatesan J
2. Mr.K.sivakumar
3. Dr.Telluri Aruna kumari
4. Mr.Ravi
5. Mr.Mohan s
6. Mr.Perumal C
7. Ms Chitra
8. Mrs Shanmugapriya
9. Mr.Mari D

Action taken Report:

1. The latest version of chronicle, college news letter was released in Dec 20
2. Exit survey was conducted from students passed in the last academic year and it was analyzed to take




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3. Green/Energy audit under the IQAC coordinator.
4. Feed back on faculty by the students was collected online in college portal and the analysis was availed in the principal

Resolutions

1. Decided to conduct gender audit, Green audit, and energy audit.
2. It was decided to conduct survey among the employers and alumni for performance of college
3. It was decided to organize faculty enrichment workshops from IQAC for the faculty
4. it was decided to conduct an internal student satisfaction survey as a quality measure
5. It was decided to do the needful seed money to the faculty for taking up research staff of the college

G. Kalimuthu
IQAC Coordinator




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